

NATIONAL INSTITUTE OF LAND AND SURVEY (INSTUN)

The National Institute of Land and Survey (INSTUN) was established on 1 May 1998. INSTUN began operation at a temporary office of Wisma Tanah, Jalan Semarak, Kuala Lumpur until its permanent campus in Behrang Ulu was completed. INSTUN is built on a 200-acre land owned by the federal government in Behrang Ulu, Tanjong Malim, Perak. It began operation on 15 November 2001. To date, only 80 acres of the land has been developed.

In 2004, INSTUN was placed under the Ministry of Water, Land and Natural Resources (KATS). It is the sole training institution in Malaysia which has been given the mandate and responsibility to train personnel in land administration, survey and mapping matters as well as related fields of information technology. The objective for the establishment of INSTUN is to enhance the competency of human capital in land administration, surveying and mapping and information technology through a systematic and planned training.

INSTUN conducts various courses in the fields of land administration, survey and mapping as well as related fields of information technology. The institute provides advisory services and also acts as a resource centre in the fields of land administration, survey and mapping as well as related fields of information technology.

MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP)

The Malaysian Technical Cooperation Programme (MTCP) was initiated at the 1st Commonwealth Heads of Government Regional Meeting (CHOGRM) for Asia Pacific Region held in Sydney on February 1978. It was officially launched on 7th September 1980 at the 2nd CHOGRM in New Delhi, India, to signify Malaysia's commitment to South-South Cooperation, in particular Technical Cooperation among Developing Countries (TCDC).

The MTCP emphasises the development of human resources through the provision of training in various areas which is essential for a country's development. These areas include public administration, good governance, health services, education, sustainable development, agriculture, trade and investment, ICT and banking. As of 31st December 2019, 34,415 participants from 144 recipient countries have benefited from the various programmes offered under the MTCP.

For more information at MTCP website:

https://mtcpcoms.kln.gov.my/mtcpcoms/online/about_mtcp

OBJECTIVES OF MTCP

- ▶ To share development experiences with other countries;
- ▶ To strengthen bilateral relations between Malaysia and other developing countries;
- ▶ To promote South-South Cooperation (SSC); and
- ▶ To promote Technical Cooperation among Developing Countries (TCDC).

FURTHER ENQUIRIES

For further enquiries, applicants can either approach their respective Malaysian official representative or write / e-mail to the following address:-

MTCP SECRETARIAT 2020
NATIONAL INSTITUTE OF LAND AND SURVEY (INSTUN),
MINISTRY OF WATER, LAND AND NATURAL RESOURCES
35950 TANJONG MALIM,
PERAK DARUL RIDZUAN,
MALAYSIA.

TRAINING COORDINATORS

Mr. Alwee Albar bin Syed Idros
e-mail: alwee@instun.gov.my

Mr. Ahmad Kamal Ihsan bin Anuar
e-mail: kamalihsan@instun.gov.my

Miss Siti Nadia Erina binti Noruddin
e-mail: nadiaerina@instun.gov.my

Tel No: (+605) 454 2825

Or visit the website <https://www.instun.gov.my>

Fax No: (+605) 454 2841



NATIONAL INSTITUTE OF LAND AND SURVEY
(INSTUN)



MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP) 2020

LAND ADMINISTRATION IN DEVELOPMENT POLICY

ORGANIZED BY :

NATIONAL INSTITUTE OF LAND AND SURVEY (INSTUN)
TANJONG MALIM, PERAK, MALAYSIA
29 MARCH - 4 APRIL 2020



LAND ADMINISTRATION IN DEVELOPMENT POLICY

ABOUT THE COURSE

This course is designed to provide and impart fundamental and basic understanding of Malaysia's Land Administration and Legislation. Land, and the interaction of human societies with it, result in many economic, social, political and environmental concerns. The issues arising between these competing and overlapping concern required a land administration system that is able to support the ever changing and challenging relationship between humankind and land. A solid land administration procedure will be able to facilitate complex decision making and further support the implementation of such decision. Therefore, an effective and efficient land administration is of crucial importance for sustainable development. Throughout this course, participants will gain a better understanding and valuable insights into the working of land administration in Malaysia. Participants will be able to attain a clear impression of the growing co-operation in land administration between public and private sectors through working trips.

This course will be held from 29th March until 4th April 2020.

WHO SHOULD JOIN

Open to Government Officer from land related departments / agencies from MTCP participating countries that have at least three (3) years experience in the related field.

COURSE OUTLINE

- ▶ Participants will get fundamental and basic knowledge on Malaysian Land Administration and Legislation System;
- ▶ Sharing Malaysia's land administration roles and contributions in the development process to achieve developed country status by 2020;
- ▶ Exposure of procedures and fundamentals pertaining to land acquisition for development;
- ▶ Sharing Malaysia's experiences in tackling and managing land issues; and
- ▶ Outlook on Malaysian Strata Law.

COURSE METHODOLOGIES

- ▶ Formal Classroom Lecture;
- ▶ Field / Study Visits;
- ▶ Assignments;
- ▶ Group Project and Presentation; and
- ▶ Interactive Quiz.

MEDIUM OF INSTRUCTION

The course will be fully conducted in English.

ACCOMMODATION, FOOD AND ALLOWANCE

- ▶ Participants will be accommodated either in the hostel located in the vicinity of the Training Institutions. Accommodation will be on a **twin-sharing basis**.
- ▶ Participants are strictly not allowed to bring any family members during the course.
- ▶ Participants will be provided with a daily allowance of RM85.00 that is sufficient to cover daily expenses.
- ▶ All course fees will be borne by the Malaysian Government.
- ▶ Meals will be provided throughout the duration of the course.

OTHER INFORMATION

AIR FARE

An economy-class return air ticket from the capital city of the recipient country to Kuala Lumpur is provided for participants and issued upon confirmation of acceptance.

MEDICAL AND DENTAL TREATMENT

Candidates should be certified medically and physically fit to participate in this programme. During participants stay in Malaysia, all medical and dental expenses in government hospitals / clinics are at the cost of the Malaysian Government. Dental treatment however is restricted to extraction and filling which must be carried out in government hospitals / clinics only.

RULES AND REGULATION

- ▶ Participants shall conduct themselves at all times in a manner compatible with their responsibilities as MTCP participants and abide by the laws, rules and regulations as may be stipulated by the host government in respect of this training course;
- ▶ During lectures, male participants are required to dress in long-sleeved shirts with ties and long pants;
- ▶ Female participants should be appropriately dressed in office attire;
- ▶ For formal occasions – lounge suit or national costume are required; and
- ▶ For outdoor activities – collar t-shirt, long sport pants and sport shoes are required.

CLOSING DATE FOR SUBMISSION:

14th FEBRUARY 2020

VISA AND VACCINATION

Course participants must comply with the Visa With Reference (VWR) application procedure to enter Malaysia. They must possess a valid passport or other internationally recognized travel document and visa, if necessary, valid for at least 6 months beyond the period of stay in Malaysia.

INSTUN will apply for VWR at the Department of Immigration, Malaysia and a copy of the VWR Approval Letter will be forwarded to the successful participants, subsequently with the copy of the approval letter, the participants must collect the VWR stamping from the nearest Malaysian Embassy / High Commission.

Participants from some countries are required to take a mandatory vaccination for yellow fever at least 10 days prior to their departure to Malaysia. Yellow Fever certificate is required to be produced upon landing in Malaysia for countries as listed at the link below:

<http://www.imi.gov.my/index.php/en/main-services/visa/visa-requirement-by-country.html>

APPLICATION

- ▶ Applications should be made using the prescribed MTCP forms available at https://mtcpcoms.kln.gov.my/mtcpcoms/online/list_coourse.
- ▶ Applicants should be at the age of 26 to 45 years old at the closing date of the application.
- ▶ All application forms must be duly completed and endorsed by the Ministry of Foreign Affairs of their respective countries should be submitted **ONLY** through the diplomatic channel via Embassy / High Commission of Malaysia in the respective countries.
- ▶ Submitted application forms must be accompanied by the applicant's:
 - Copy of Passport (every pages of passport);
 - Passport Sized Coloured Photo (3.5cm x 5cm) (White background); and
 - Medical Report.
- ▶ Successful candidates will be duly notified by INSTUN **one (1) month** before the commencement of the course.
- ▶ Incomplete and / or unendorsed forms will not be processed.